

**Authorization  
for Release of Information**

<p><b>CUSTOMER INFORMATION</b></p>	<p>NAME: _____ DATE OF BIRTH: _____</p> <p>Address: _____ Day Phone: _____</p> <p>City: _____ State: _____ Zip: _____</p>															
<p><b>Clinic/Hospital/Provider (WHO has the information you want to be released?) Please list specific hospital and/or clinic location.</b></p>	<p>NAME: _____</p> <p>Address: _____ Day Phone: _____</p> <p>City: _____ State: _____ Zip: _____</p>															
<p><b>Receiving Party (WHERE do you want the information sent? WHO may have the information?)</b></p>	<p>NAME: _____ Attention to: _____</p> <p>Address: _____ Day Phone: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Fax Number (Only for urgent customer care requests) _____</p>															
<p><b>Information to be Released (WHAT do you want sent or released? Check all appropriate items that apply.)</b></p>	<p>Information to be released includes records from the following dates: _____</p> <table border="0"> <tr> <td>____ Cardiac Test Results</td> <td>____ History &amp; Physical</td> <td>____ Physician Progress Notes</td> </tr> <tr> <td>____ Consultation Reports</td> <td>____ Laboratory Reports</td> <td>____ Radiology Films</td> </tr> <tr> <td>____ Discharge Summary</td> <td>____ Nurses Notes</td> <td>____ Radiology Reports</td> </tr> <tr> <td>____ EKG Reports</td> <td>____ Operative Reports</td> <td>____ Billing Records</td> </tr> <tr> <td>____ Emergency Reports</td> <td>____ Pathology Reports</td> <td>____ Other (specify): _____</td> </tr> </table> <p>Reports released may include sensitive information such as mental status/chemical dependency, HIV/STD or pregnancy testing results. If there is specific information that you do not want released, please write here:</p>	____ Cardiac Test Results	____ History & Physical	____ Physician Progress Notes	____ Consultation Reports	____ Laboratory Reports	____ Radiology Films	____ Discharge Summary	____ Nurses Notes	____ Radiology Reports	____ EKG Reports	____ Operative Reports	____ Billing Records	____ Emergency Reports	____ Pathology Reports	____ Other (specify): _____
____ Cardiac Test Results	____ History & Physical	____ Physician Progress Notes														
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____ EKG Reports	____ Operative Reports	____ Billing Records														
____ Emergency Reports	____ Pathology Reports	____ Other (specify): _____														
<p><b>Purpose of Release (WHY is it needed?)</b></p>	<p>The information is needed for the following purpose: _____</p>															
<p><b>Release Instructions (HOW and WHEN do you want the information?)</b></p>	<p>Date information is needed: _____ (Please allow adequate time for processing)</p> <p><input type="checkbox"/> Mail <input type="checkbox"/> MyChart <input type="checkbox"/> Courier <input type="checkbox"/> Review only <input type="checkbox"/> FAX <input type="checkbox"/> DVD (<input type="checkbox"/> mail)</p> <p><input type="checkbox"/> Encrypted Email (address) <input type="checkbox"/> Unencrypted Email (address) _____</p> <p>Note: I acknowledge that by electing to receive my health information via email in a non-secure manner that the information will not be encrypted, and there's a potential risk it could be intercepted and viewed by a third party. North Memorial Hospital and Maple Grove Hospital is not responsible for unauthorized access of your health information while in transmission to the email address you designated above.</p>															
<p>This authorization will expire upon the earliest of the following dates: 1) the date the stated purpose is fulfilled 2) the date I write here _____ 3) the date that I revoke this authorization. If not otherwise stated, this will expire one year from the date signed. I understand that I may revoke this authorization at any time by writing a statement to the authorized releaser as noted above except to the extent that North Memorial Health and Maple Grove Hospital has relied on the authorization. A photocopy or facsimile of this authorization shall be treated as valid as the original. I understand that once this information is disclosed, it may no longer be protected under the Federal Privacy Regulations and that the recipient might disclose the information.</p>																

\_\_\_\_\_  
Signature of Customer or Customer's Representative

Date \_\_\_\_\_  
Must be filled in

If Customer's Representative, under what legal authority are you signing?  
• Parent • Guardian • Health Care Agent • Other (specify): \_\_\_\_\_

**Not required to sign this authorization  
in order to receive treatment**

**Fees may be charged in accordance with MN Statute 144.292 and Federal Rule 45 C.F.R. §164.524**